

REPORT OF THE HEAD OF DEMOCRATIC SERVICES

Reporting Officer: Head of Democratic Services

(i) URGENT IMPLEMENTATION OF DECISIONS

Information

1. Subject to the necessary agreements from the relevant Chairman of Policy Overview and Scrutiny Committees, the Constitution allows a Cabinet or Cabinet Member decision to be implemented without notice (*special urgency*) or before the expiry of the 5 day call (*urgency*). All such decisions are to be reported for information only to the next full Council meeting.
2. Recently the following decisions have been made using the two urgency procedures:

Date of Decision	Decision Type / Nature of Decision	Decision-Maker
23/10/2015	Acquisition of Packet Boat House, Packet Boat Lane to supplement affordable housing provision, and associated Capital Release.	Special Urgency - Leader and Cabinet Member for Finance, Property & Business Services
19/11/2015	A decision to invoke interim decision-making arrangements in relation to adverse winter weather emergencies.	Urgency - Cabinet
08/12/2015	Harefield Youth Centre – Appointment of Project Management & Multi – Disciplinary Design Team and associated Capital Release.	Special Urgency - Leader and Cabinet Member for Finance, Property & Business Services
15/12/2015	ICT Single Development Plan: Digital Recording and Broadcasting of Council Meetings - Approval of Single Tender and associated Capital Release.	Urgency - Leader and Cabinet Member for Finance, Property & Business Services
18/12/2015	Universal Free School Meals: Award of Specialist Catering Kitchen Designers, Installers, Suppliers and the Appointment of Multi-Disciplinary Consultants with Capital Release.	Special Urgency - Leader and Cabinet Member for Finance, Property & Business Services
05/01/2016	Appointment of Asset Valuation Consultancy Services for the valuation of Council properties and assets.	Special Urgency - Leader and Cabinet Member for Finance, Property & Business Services

BACKGROUND PAPERS: Decision Notices

(ii) AMENDMENT TO THE COUNCIL CONSTITUTION

Information

1. Following the appointment of Mr Tony Zaman to the Corporate Director of Social Care post in December 2015, it is necessary to amend the following relevant parts of the Council's Constitution to reflect a merger of the two Director posts and Directorates:
 - Article 12 - Officers;
 - Part 3 - Scheme of Delegations to Officers (including individual directorate schemes) and;
 - Part 7 - Management Structure.

OFFICER'S RECOMMENDATION: That the Council's Constitution be amended to reflect the merger of the posts of Director of Adult Social Care Services and Director of Children and Young People's Services into the new post of Corporate Director of Social Care with the combined delegations and responsibilities thereof, including the creation of a new combined Directorate of Social Care.

(iii) MEMBERSHIP OF COUNCIL COMMITTEES 2015/2016

RECOMMENDATION: That, upon the recommendation of the Conservative Group, Councillor Higgins replace Councillor Melvin as a Member of the

- Corporate Services and Partnerships Policy Overview Committee
- North Planning Committee and
- Major Applications Planning Committee